



## Vacancy Announcement

United States Peace Corps in Belize – revised November 5, 2015.

**Position Title:** Program Manager, Health Project

**Basic Functions of the Position:** The Program Manager (PM) oversees project direction, collaborates with Belizean work partners, develops work sites, and provides oversight, training, mentoring and support for 30 to 50 Volunteers. S/he is also a valuable member of the management team, providing innovative and creative ideas for the efficient operations of the Peace Corps program in Belize. This position is based in Belmopan.

**Qualifications – Education/Experience:** Bachelor's degree in Health Education, Health Sciences, Public Health, Nursing, or related field; and at least 5 years of relevant experience in community health development, project coordination and/or technical training.

**Required Knowledge, Skills, and Attitudes:**

- Experience in project design, development, management and monitoring and evaluation.
- Specialized knowledge or experience in the following: 1) Maternal and Child Health, 2) Non-Communicable Diseases, 3) Family Health and 4) HIV/AIDS education
- Demonstrated ability to research, design, write, and deliver health technical training to groups of varying size and educational backgrounds.
- Demonstrated ability to successfully lead and support Volunteers and staff in a team environment.
- Demonstrated ability to complete program management and training-related tasks in an environment that demands cross-cultural work skills.
- Strong ability to communicate verbally and write effectively in English.
- Must possess strong IT skills and demonstrated proficiency in Microsoft Office products.
- Must be a licensed driver with the ability to operate a standard shift, 4-wheel drive motor vehicle throughout Belize.
- Must have positive attitude and commit to high standards of ethical conduct.
- Flexibility for overnight stays when required.

**Desired Qualifications:**

- Master's Degree in Public Health or related degree preferred.
- Prior work experience in health development projects with international agencies.
- Knowledge of Peace Corps development philosophy and training system, Peace Corps policies and regulations.
- Familiarity with Belizean culture, communities, and geography.
- Language proficiency in any of the following local languages: Spanish, Q'eqchi, Garifuna, Kriol, or Mopan.

**Compensation and Duration:** Base compensation range is BZ\$50,179 to BZ\$60,717 plus benefits, and negotiable based on previous experience and qualifications. The contract is renewable year to year based upon satisfactory performance.

**Application Process:** Must be a Belizean citizen or be able to obtain a Belizean work visa in order to apply.

- Submit resume, a cover letter and contact information for two references to: [Vacancy@bz.peacecorps.gov](mailto:Vacancy@bz.peacecorps.gov).
- Review of applications shall commence on November 16, 2015. Applications will be accepted until position is filled.
- For a complete statement of work, please send a request to [Vacancy@bz.peacecorps.gov](mailto:Vacancy@bz.peacecorps.gov).
- **Additional Information:** For additional general information regarding the Peace Corps, please visit our website at: [www.peacecorps.gov](http://www.peacecorps.gov).